



**COUNTY COMMISSIONERS' CLERKS
AND
ENGINEERS' ADMINISTRATIVE PROFESSIONALS
ASSOCIATION OF OHIO**

Friday, September 5, 2025
10:00 AM - Virtual
Executive Board Meeting Agenda

Meeting Called to Order at 10:03: Lee Bodnar, President

Attendance:

<u> </u>	X	Lee Bodnar, Delaware County Engineer's Office
<u> </u>		Sarah Beath, Brown County Commissioner's Office
<u> </u>		Theresa Elder, Ottawa County Commissioner's Office
<u> </u>		Emily Bradford, Montgomery County Commissioner's Office
<u> </u>		Lisa Hawkins, Ashtabula County Commissioner's Office
<u> </u>		Tina Molnar, Ottawa County Engineer's Office
<u> </u>	X	Rebecca Goff, Clermont County Commissioner's Office
<u> </u>	X	JoAnn Rockhold, Athens County Commissioner's Office
<u> </u>	X	Janelle Barga, Miami County Commissioner's Office
<u> </u>	X	Jessica Cain, Union County Engineer's Office
<u> </u>	X	Kelleigh Decker, Lucas County Engineer's Office
<u> </u>		April Gonzales, Williams County Engineer's Office
<u> </u>		Jenny Griffith, Pickaway County Engineer's Office
<u> </u>		Tracey Hurst, Ashtabula County Commissioner's Office
<u> </u>	X	Brittany Razek, Franklin County Commissioner's Office
<u> </u>	X	Vickie Ziemba, Huron County Commissioner's Office
<u> </u>		Kim Christian, Licking County Engineer's Office

Guest:

Robin Garrett, CCAO Boards' Liaison and Events Manager.

-Robin shared that there will be No Sunshine Law Session held at the Conference this year (usually held on Friday afternoon), and the Installation of Officers will take place during the luncheon and not at the Thursday Night Banquet (as has been past practice). There will not be a Banquet held on Thursday night this year, but there will be something (TBD) to take its' place. CCAO & CEAO will have more 2025 Winter Conference information to share very soon.

President's Report: Lee Bodnar

-The Presentation Sessions for the Winter Conference were discussed and accepted: A.I. for Everyday Office Tasks: Frank Antenucci, Geauga County, Cyber-Security: Juan Torres Franklin County, Leadership/Teambuilding: Dr. Johnston, OSU, Resolution Management: Emily Bradford, Montgomery County, and CDL Licensing: LTAP, ODOT.

-Trade Show Time (either before or after Lunch on Thursday) will be added to this year's agenda and our need for a Larger Classroom (65 seats) was shared.

Past President: Emily Bradford (absent)



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VP/Secretary: Sarah Beath (absent)

Treasurer: Rebbecca Goff

-The check for our website domain fee (\$13.58) was just mailed.

Historian: Jessica Cain

No Report

COMMITTEE REPORTS

Hospitality: JoAnn Rockhold

Winter Conference December 3-5, 2025:

-**Goody Bags:** JoAnn Rockhold has requested we each seek to contribute 50 small items representing our Counties to add to the Goody Bag.

-**Handout Gift:** JoAnn Rockhold will send out an email sharing possible items and their costs.

Membership / Google Group: Tina Molnar (absent)

-Lee Shared the Roster was just updated last month.

Website: Tina Molnar & Lee Bodnar

No Report

Event Committee:

Members: Janelle Barga, Sarah Beath, Lee Bodnar, Emily Bradford, Jessica Cain, Rebecca Goff, Kelleigh Decker, April Gonzales, Theresa Elder, Jenny Griffin, Lisa Hawkins, Tracey Hurst, Tina Molnar, Brittany Razek, JoAnn Rockhold, Vickie Ziembra, Kim Christian.

Brown County Regional Training Meeting: September 19, 2025: Lee asked that everyone seek to attend this Regional Training meeting in Brown County.

Old Business:

New Business:

Vickie Ziembra asked if there would be a dinner on Thursday night for our members. Lee and Brittany will work together and email possible venues within walking distance for anyone that would like to meet.

Meeting Adjournment @ 10:30 AM

(Submitted 09/05/2025 by Lee Bodnar)