



County Commissioners' Clerks & Engineers' Administrative Professionals Association

The County Commissioners' Clerks & Engineers' Administrative Professionals Association would like to welcome you to join our group and to share some information about our organization.

The County Commissioners' Clerks & Engineers' Administrative Professionals Association (CCC/EAPA) is comprised of Ohio County Commissioners and Engineers office staff. The CCC/EAPA Executive Board encourages all Commissioners' Clerks, Engineer's Secretaries and Administrative Assistants to join this most informative organization. There is no cost to join. The board works hard to provide our membership with educational workshops and training opportunities at our conferences.

Here is a little background information:

The County Commissioners' Clerks & Engineers' Secretaries Association of Ohio was established in 1951. The name was changed to The County Commissioners' Clerks & Engineers' Administrative Professionals Association. The primary purpose of the association is to better serve the County Commissioners and Engineers of Ohio.

Our purpose is achieved through:

- Studying the various duties and procedures pertaining to the offices of the Commissioners and Engineers.
- Providing a clearinghouse of useful information.
- Establishing a well organized and efficient office.
- Promoting legislation useful to our primary purpose.
- Standardizing procedures and methods.
- Advocating the adoption of proper practices and procedures.
- Stimulating continued improvements/education in the county Commissioners' and Engineers' offices.

If you would like to obtain additional information on the CCC/EAPA, or if you are interested in serving on one of the committees, please go to our website at www.ccc-eapa.org. We use a Google group as our every day communication platform. Here we can post questions and receive answers individuals in positions just like ours, from offices all over the state. If you would like to join this chat group please email Tina Molnar at tmolnar@co.ottawa.oh.us.

COUNTY COMMISSIONERS' CLERKS & ENGINEERS' ADMINISTRATIVE PROFESSIONALS ASSOCIATION

MEMBERSHIP/REGISTRATION FORM

(PLEASE PRINT)

(Please check one) New Change of information Delete

Date _____

COUNTY	
DISTRICT YOUR COUNTY IS IN (See map below)	(Please circle one) NW NE SW SE
DEPARTMENT	
NAME	
TITLE	
ADDRESS	
CITY	
STATE	
ZIP CODE	
PHONE NUMBER (Including Area Code)	
FAX NUMBER (Including Area Code)	
E-MAIL	
WEBSITE ADDRESS:	
HOME ADDRESS & Phone optional	

Please Mail, Fax or Email to:

Tina Molnar
 Ottawa County Engineer's Office
 8247 W State Route #163
 Oak Harbor, Ohio 43449

Email: tmolnar@co.ottawa.oh.us

Note: In order to keep the membership roster as current as possible, please provide any additions or deletions to your office staff. If someone has retired please let us know and provide their home address, phone and email so we may add them to our honorary member roster for certificates and retiree lunch mailings

